



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Chief Executive

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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Committee Services
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12 March 2018

To: MEMBERS OF THE CABINET
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Cabinet to be held in the Civic Suite, Gibson Building, Kings Hill, West Malling on Tuesday, 20th March, 2018 commencing at 7.30 pm

Yours faithfully

JULIE BEILBY

Chief Executive

A G E N D A

PART 1 - PUBLIC

- | | | |
|----|--------------------------|--------|
| 1. | Apologies for absence | 7 - 8 |
| 2. | Declarations of interest | 9 - 10 |

3. Minutes 11 - 18

To confirm as a correct record the Minutes of the meeting of the Cabinet held on 8 February 2018

4. Matters Referred from Advisory Boards 19 - 36

The notes of meetings of Advisory Boards are attached, any recommendations identified by an arrow being for determination by the Cabinet. Notices relating to any decisions already taken by Cabinet Members under the arrangements for delegated decision making have previously been circulated.

5. Matters Referred from Advisory Panels and Other Groups 37 - 48

The minutes of meetings of Advisory Panels and Other Groups are attached, any recommendations being identified by an arrow.

Matters for Recommendation to the Council

6. General Data Protection Regulation Software 49 - 56

The report explores the use of software to enable the authority to comply with new data protection legislation.

7. Purchase of Temporary Accommodation 57 - 62

The report sets out the need for access to additional temporary accommodation to address both housing management and cost issues together with a preferred way of moving forward in the short term utilising funds from planning obligations.

Executive Key Decisions

8. Waste Services Contract Re-tender 63 - 78

Item SSE 18/3 referred from Street Scene and Environment Services Advisory Board minutes of 13 February 2018

9. Car Parking Fees and Charges - Outcome of Public Consultation 79 - 90

Item SSE 18/5 referred from Street Scene and Environment Services Advisory Board minutes of 13 February 2018

Executive Non-Key Decisions

10. Leybourne Lakes Country Park - Development Opportunities 91 - 112

The report provides an update on proposals for the potential outsourcing of the management of Leybourne Lakes Country Park, brings forward Heads of Terms for consideration and approval and advises on the procurement route, timeframe and evaluation criteria.

11. On-Street Parking Fees and Charges

Item referred from Joint Transportation Board of 12 March 2018 – to follow

12. Parking Action Plan - Phase 9

Item referred from Joint Transportation Board of 12 March 2018 – to follow

Matters submitted for Information

13. Strategic Risk Register 113 - 118

An information report to advise Cabinet of the current strategic risks and how they are being managed.

14. Fair Funding Review 119 - 132

Alongside the 2018/19 Provisional Local Government Finance Settlement, the then Department for Communities and Local Government published a technical consultation paper entitled 'Fair funding review: a review of relative needs and resources'. The report provides an overview of the paper, comments, observations and the Council's response.

15. Business Rates - Discretionary Fund Relief Scheme Policy 133 - 134

The report provides information on changes made to the Discretionary Fund Relief Scheme Policy

16. Urgent Items 135 - 136

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

Matters for consideration in Private

17. Exclusion of Press and Public 137 - 138

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

Executive Non-Key Decisions

18. Debts for Write Off 139 - 142

LGA 1972 Sch 12A Paragraph 2 – Information likely to reveal information about an individual

Approval is sought for the writing-off of debts that are considered to be irrecoverable.

19. Urgent Items 143 - 144

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Councillor N J Heslop, (Leader) and (Economic Regeneration)
Councillor M A Coffin, (Finance, Innovation and Property)
Councillor Mrs M F Heslop, (Community Services)
Councillor D Lettington, (Street Scene and Environment Services)
Councillor P J Montague, (Housing)
Councillor H S Rogers, (Strategic Planning and Infrastructure)

Members of the Council who are not members of the executive may attend meetings of the Cabinet. With the agreement of the Leader, any such Member may address the Cabinet on any item on the agenda but may not vote.